



Global Outreach Charter Academy High School

Tuition - Free Public School #3573

1252 Fromage Way, Jacksonville, FL 32225

hsinfo@gocacademy.com | 904-267-3007 | www.gocahs.com

ADMISSION PROCEDURES

1. Students enrolled at Global Outreach Charter Academy (GOCA) are not automatically enrolled at GOCA HS for the next school year, so they need to submit an enrollment application for admission to GOCA HS in accordance with these Admission Procedures.
2. Applications and Enrollment. In accordance with federal anti-discrimination laws and the Florida Educational Equity Act, GOCA HS will not discriminate against a student on the basis of race, ethnicity, national origin, gender, disability, or marital status.
3. If the applications for new student enrollment exceeds the available seats in a particular program, class, grade level or building after the application deadline, then a random lottery will be held to determine students to be enrolled. Any students not selected in the lottery will be placed on a waiting list. In addition, students who apply after the application deadline will be placed on the waiting list if there are no seats available in their particular program, class, grade level or building at the time of their application. When a seat becomes available, a random lottery will be conducted among all the eligible students on the waiting list. Subsequent lotteries will be executed as vacancies occur.
4. A parent, guardian, or other person with legal authority may submit a completed enrollment packet on behalf of a child to attend GOCA HS.
5. Application deadlines will be posted throughout the school, posted on the web page, and by direct mail to surrounding zip codes beginning no later than May of each year.
6. Children of founding board members, employees of GOCA HS and students whose siblings are enrolled at GOCA HS will be given preference in the enrollment process. A list of all students receiving an enrollment preference shall be maintained at all times. Children receiving enrollment preference will be subject to the random lottery process when the children receiving enrollment preference exceeds the GOCA HS enrollment capacity for the school per grade level.
7. Student applications will be separated by grade level. New families submitting more than one application will have their lottery assignment marked with an "S" to indicate they have new sibling applicants. Preference for enrollment will be made for the following types of applicants, and such applicants will not be included in the lottery process unless the number of such applicants exceeds the GOCA HS enrollment capacity (for the school or per grade level):
 - a. Preference 1 - Children of founding board members and school employees.
 - b. Preference 2 - Siblings of enrolled students at GOCA HS. In accordance with Section 1002.31, Florida Statutes, beginning with applications for the 2020-2021 School Year, a student residing outside the County will be eligible to attend GOCA HS so long as there is capacity for the student at the applicable School after admission of all in-County student applicants and such student is not subject to a current expulsion or suspension order. Once a student residing outside the County has been admitted to GOCA HS, they may remain at GOCA HS until completing the highest grade level offered by GOCA HS.



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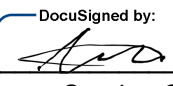
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8. All lotteries will be conducted by the Clerk of Student Records and the Academic Director / Principal or designee as follows:
 - a. One index card will be created for each student on the applicant list containing student name, grade, and siblings applying (if applicable).
 - b. Index cards will be separated by grade level and placed in a marked container.
 - c. Names will be drawn on a rotational grade-level basis.
 - d. If a card is drawn with siblings listed, said siblings will be automatically selected.
 - e. If a grade level is full for a sibling automatically selected, said student will not be selected for enrollment, but will receive a preference for enrollment for future lotteries (if the selected sibling enrolls).
 - f. Cards will continue to be drawn through grade levels until all vacancies are filled or all cards have been drawn.
 - g. If cards remain after all vacancies are filled, the student names will be returned to the applicant list from which future lotteries will be conducted.
 - h. A new lottery will be run when vacancies occur. All names on the applicant list received as of the application due date will be included in each lottery.
9. Parents/guardians of students selected for enrollment shall be notified by phone and by email. Parents will have five business days from the receipt of the email and phone call to respond to their verbal acceptance of enrollment at GOCA. Parents must complete the enrollment process within two days of their verbal acceptance.
10. Students not selected for enrollment will remain on the applicant list. If enrolled students withdraw and positions open, additional lotteries will be held to fill the vacancies as they occur. Names will remain on the list until selected via the lottery process when vacancies occur, or parents request the name be removed by calling (904) 267- 3007 or emailing the Registrar: kodiakrecords@gocacademy.com.
11. GOCA will maintain a record of all the students who apply to GOCA HS, whether or not they are eventually enrolled, for three (3) years after the conclusion of the school year for which the application was received or such longer time period required by law or the Charter School Program Grant. GOCA HS will also maintain documentation of each enrollment lottery conducted, as well as any student wait lists that are generated, and make them available for review by its Sponsor, Duval County Public Schools, at its request. Lottery documentation will be sufficient to allow Duval County Public Schools to verify that the random selection process utilized by the random selection process utilized by GOCA HS was fair to all applicants.

DocuSigned by:

 Victoria Budnik, Board Chair

DocuSigned by:

 Sergey Soroka, CEO

DocuSigned by:

 Joette Whittingham, Principal