

**Order Form for Paychex Flex® Time**Office/Client Number 20015050Federal ID Number 80-0297346

Paychex Representative \_\_\_\_\_

PRINT

Custom Display Name \_\_\_\_\_

**Part A - Choose a Paychex Flex® Time solution (select one) recurring fees associated:**

Description	Lease Price	Purchase Price		Qty	Total
		Per Employee / Monthly	Per Employee / Monthly		
<b>Software Access</b>					
For PEO Plus clients only: Usage of Paychex Flex Time with Time Off Accruals, Mobile and Leave Tracking Modules	Included in PEO Plus Bundle	Included in PEO Plus Bundle			
For Enterprise clients: Usage of Paychex Flex Time with Time Off Accruals, Advanced Scheduling Module, and Mobile Modules	Included in Enterprise Bundle	Included in Enterprise Bundle			
Usage of Paychex Flex Time per employee per month (PEPM) (*minimum monthly fee \$99 for 0 to 23 employees)	\$4.20	\$4.20			
Usage of Paychex Flex Time with Time Off Accruals Module	\$0.50 x PEPM	\$0.50 x PEPM			
Usage of Paychex Flex Time with Points Tracking Module	\$0.25 x PEPM	\$0.25 x PEPM			
Usage of Paychex Flex Time with Mobile Module	\$1.00 x PEPM	\$1.00 x PEPM			
Usage of Paychex Flex Time with Leave Tracking Module	\$0.50 x PEPM	\$0.50 x PEPM			
Usage of Paychex Flex Time with Advanced Scheduling Module	\$0.50 x PEPM	\$0.50 x PEPM			
Usage of Paychex Flex Time with Budgeting Module (prerequisite Paychex Flex Time with Advanced Scheduling Module)	\$0.25 x PEPM	\$0.25 x PEPM			
Usage of Paychex Flex Time with IVR	\$0.03 per minute	\$0.03 per minute			
	<b>Monthly/Per Terminal</b>				
Web kiosk	\$25.00		1	\$25	
iOS Kiosk App	\$50.00				
Android Kiosk App	\$50.00				
iOS Kiosk App w/Face ID	\$75.00				
Android Kiosk App w/Face ID	\$75.00				
<b>Clock</b>	<b>Monthly/Per Clock</b>	<b>One Time/Per Clock</b>			
Proximity 2000 Purchase		\$2,000.00			
Proximity 2000 Lease	\$100.00				
<i>25 proximity badges will be included at no charge with clock.</i>					
Proximity 2000 Maintenance - Annually		\$300.00/annually			
Biometric 2500 Purchase		\$2,400.00			
Biometric 2500 Lease	\$140.00				
<i>25 badges will be included at no charge with clock.</i>					
Biometric 2500 Maintenance - Annually		\$360.00/annually			
Biometric 3500 Purchase		\$2,400.00			
Biometric 3500 Lease	\$140.00				
<i>25 badges will be included at no charge with clock.</i>					
Biometric 3500 Maintenance - Annually		\$360.00/annually			
Proximity 2000 HID Lease (no badges come with HID clock)	\$120.00				
Proximity 2000 HID Purchase (no badges come with HID clock)		\$2,200.00			
Proximity 2000 HID Maintenance - Annually		\$330.00/annually			
InVision Iris Recognition Lease	\$150.00				
InVision Iris Recognition Purchase		\$2,400.00			
InVision Iris Recognition Maintenance – Annually		\$360.00/annually			

**Part B – One-time fees (paid in first month's invoice)**

Setup Fee	One Time	One Time		
<b>Active Employee Count</b>				
1-25 employees	\$600.00	\$600.00		
26-99 employees	\$1,000.00	\$1,000.00		
100-250 employees	\$2,000.00	\$2,000.00		
251-500 employees	\$4,000.00	\$4,000.00		
501-999 employees	\$7,000.00	\$7,000.00		
1000+ employees	\$10,000.00	\$10,000.00		
PEO Plus Clients Only	Waived	Waived		
<b>Accessories</b>	<b>One Time</b>	<b>One Time</b>		
25 Proximity Badges	\$62.50	\$62.50		
25 HID Badges	\$125.00	\$125.00		
50 HID Badges	\$250.00	\$250.00		
Badge Rack – Mounts vertically; holds up to 40 badges (36" x 3")	\$55.00	\$55.00		
2 GB SD Card		\$20.00		
12V DC External Battery Backup		\$100.00		
12V POE Adapter		\$250.00		

**Part C - Shipping Method**

Ground – Shipping \$25.00 per delivery location

Internal Use Only
Billing: <input type="checkbox"/> Bundle <input checked="" type="checkbox"/> À la carte
Select Payroll Bundle Type: <input type="checkbox"/> Flex Enterprise <input type="checkbox"/> Paychex Flex ASO <input type="checkbox"/> None/Other (Professional, Proprietor, etc.) <input type="checkbox"/> PEO Plus

<b>Monthly Package Fee</b>	\$	\$25
(Total of A)		
<b>One Time Fee</b>	\$	_____
(Total of B & C)		
<b>Total First Month Fee</b>	\$	\$25
(Total of A, B, & C)		
Client will be charged all applicable taxes.		

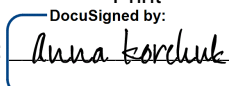
**Part D – Order Notes**

Client may lease additional Hardware, if necessary. Services for the additional Hardware will be provided pursuant to the terms and conditions as set forth in the Services Agreement.

Clock Type	Quantity	Leased or Purchased	Client Name	Federal ID
Iris	10	Leased	Company A	123456789
Iris	10	Purchased	Company B	987654321

The individual signing below represents that he or she has the authority to execute this Order Form, pursuant to the terms and conditions of the Service Agreement.

Authorized Officer/Representative Name: Anna Korchuk Title: COO

Authorized Officer/Representative Signature:  Date: 7/30/2020